

## **Staff checklist Edible Streetscapes**

### **Distribute guidelines and supporting documents to enquiring individual**

There needs to be a commitment and consideration to the questions and issues raised in supporting documents including what will be planted and what happens if the person no longer wants to maintain the edible streetscape.

### **Discuss project with applicant**

Council can discuss matters such as proposed site/s, hazards to identify and any other issues.

### **Request an application form**

Assist the individual through the process of lodging an application and advise them to wait for approval prior to proceeding.

### **Assessment**

Council will assess applications in accordance with the *NSW Local Government Act, 1993* and this policy.

### **Agreement / approval / licence or lease issued**

If approved a temporary 1 year agreement will be issued to the successful applicant and provided all conditions are satisfied, a subsequent 3 or 5 year agreement with on-going renewal will be issued.

### **Re-negotiation with group**

If not approved, Council staff will negotiate with the individual to see if they would like to work through the reasons why the edible streetscape was not approved to see if a further application can be submitted once the concerns of Council are addressed.

### **Works can commence**

Edible streetscape garden can commence.